

January 7, 2013

The regular bi-monthly meeting of the Lafayette Township Committee was held on Monday, January 7, 2013 at 7:30 P.M. in the Municipal Building, 33 Morris Farm Road, Lafayette, NJ

Members Present: Mayor Hughes, Committeemen Corcoran, Henderson, D'Angeli and Bruning

Members Absent None

Also Present: Clerk Fedish

Mayor Hughes opened the meeting stating that it was being held in compliance with Public Law 1975, Chapter 231, Sections 4 & 13.

Reports

Tax Collector - For December 2012

In Lieu of Tax	\$386.25
Tax Map Fee	\$150.00
Prior Year Taxes	\$2,594.55
Current Year Taxes	\$147,645.09
Prepaid Taxes – 2013	\$22,556.62
Interest	\$5,504.15
Total	\$178,836.66

Motion by Corcoran, seconded by Henderson, to accept the Tax Collector's monthly and year end penalties reports as submitted. Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Committee Reports

Streets and Roads - D'Angeli reviewed the Road Foreman's report.

Fire Department - Henderson reported the Fire Department responded to five (5) calls in November and nine (9) in December.

Henderson reported the leaking tanker is still an issue and will forward information to Road Foreman Macko.

Open Space (OSAC) - Henderson reported a proposed lease to farm the Lawler property has been submitted and will be forwarded to OSAC for their review.

Emergency Management - Hughes reported meetings are continuing with FEMA and working on management plans.

Affordable Housing - Hughes reported Advance Housing is continuing with construction of the Phase II units.

Correspondence

- a. From Area NJ Legislatures; letter to NJDEP re: new pavilion permit fees
- b. From Robert Morgenstern re: Amending Hampton Twp. Master Plan

Old Business - None

New Business

2013 Temporary Budget Resolution - Motion by Henderson, seconded by Bruning, to adopt the following resolution:

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year; and

WHEREAS, the total appropriation in the 2012 budget, exclusive of any appropriations

made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,814,670.47; and

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance in said budget is the sum of \$461,351.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lafayette, in the County of Sussex, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Transfers Resolution - Motion by D'Angeli, seconded by Henderson, to adopt the following resolution:

WHEREAS, there is a need for adjustments to the 2012 municipal budget appropriations; and

WHEREAS, N.J.S.A. 40:4-59 permits that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three (3) months of the succeeding year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lafayette that the following transfers be made in the amounts so noted:

<u>From</u>	<u>Amount</u>	<u>To</u>
Electricity	\$250.00	Celebration of Public Events
Total Transfers	\$250.00	

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

2013 Budget Meeting - The 2013 budget meeting is scheduled for Wednesday, January 30, 2013 at 3:00pm.

Defend Tax Appeals Resolution - Motion by Bruning, seconded by Corcoran, to adopt the following resolution:

BE IT RESOLVED by the Township Committee of the Township of Lafayette that the Municipal Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Lafayette tax list including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Lafayette; and

BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and hereby designated as agents of the Township of Lafayette for the purpose of signing settlements of the foregoing matters by stipulation.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Risk Management Consultant Resolution - Motion by D'Angeli, seconded by Henderson, to adopt the following resolution:

WHEREAS, Lafayette Township (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. Lafayette Township hereby appoints George Morville & The Morville Agency its local Risk Management Consultant.

2. The Mayor and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2013 in the form attached hereto.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

2013 Fund Year Agreement - Motion by Corcoran, seconded by Henderson, to authorize the Mayor to sign the 2013 Fund Year Statewide Insurance Fund Risk Management Consultant's Agreement. Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Deputy Records Custodians Resolution - Motion by D'Angeli, seconded by Corcoran, to adopt the following resolution:

BE IT RESOLVED by the Township Committee of the Township of Lafayette that all Department Heads and Tax Assessor be designated as Deputy Custodians of Public Records to assist the Custodian of Records in the performance of duties related to P.L. 2001, c404, commonly referred to as the Open Public Records Act (OPRA).

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Cancel Delinquencies Resolution - Motion by D'Angeli, seconded by Henderson, to adopt the following resolution:

WHEREAS, N.J.S.A. 40A:5-17.1 permits authorized employees to process cancellation of property tax refunds or delinquencies of less than \$10.00 without action of the governing body; and

WHEREAS, the Tax Collector has requested authorization to cancel those taxes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lafayette that the Tax Collector be authorized to process cancellation of property tax refunds or delinquencies of less than \$10.00 as may occur.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Tax Collector, Chief Financial Officer and Township Auditor for their records.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Partial Payments Resolution - Motion by D'Angeli, seconded by Bruning, to adopt the following resolution:

WHEREAS, N.J.S.A. 54:4-68 authorizes the Governing Body to adopt a resolution authorizing the Tax Collector to accept as partial payment less than one hundred percent (100%) of the amount due and owing; and

WHEREAS, the tax collection computer program is set up under strict guidelines, as per the Division of Local Government Services and must be in accordance with the Mod 4 formula and will allow for accepting such partial payments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lafayette, Sussex County, New Jersey to authorize the Tax Collector to accept payment of less than 100%, but no less than the full amount of interest due.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Tax Collector, Chief Financial Officer and Township Auditor for their records.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Server Spending Ordinance - Motion by Bruning, seconded by Corcoran, to introduce the following ordinance and set the public hearing date of January 22, 2013:

AN ORDINANCE OF THE TOWNSHIP OF LAFAYETTE, COUNTY OF SUSSEX, NEW JERSEY, PROVIDING FOR THE PURCHASE OF A HP PROLIANT ML 350 SERVER AND APPROPRIATING \$5,100.00 AVAILABLE IN THE CAPITAL IMPROVEMENT FUND FOR SUCH PURPOSE

BE IT ORDAINED by the Township Committee of the Township of Lafayette, County of Sussex, New Jersey, as follows:

Section 1: The funding for the purchase of a HP Proliant ML 350 Server is hereby authorized and the cost is not to exceed \$5,100.00 which sum is hereby appropriated for such purposes.

Section 2. The total amount of \$5,100.00 is hereby appropriated from the Capital Improvement Fund.

Section 3. This Ordinance shall take effect upon publication of notice of final adoption as provided by law.

Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Junkyard License - Motion by D'Angeli, seconded by Corcoran, to approve the license renewal for Lafayette Salvage, Inc. for 2013. Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Raffle License - Motion by Corcoran, seconded by Henderson, to approve a raffle license for Lakeland-Andover School for June 21, 2013. Motion carried by roll call vote: Corcoran-yes, Henderson-yes, D'Angeli-yes, Bruning-yes, Hughes-yes.

Audience

David Astor, Lafayette Township School Superintendent, said the Christmas Tree lighting went well and was well attended. In light of the recent Connecticut school shooting, Mr. Astor said the school's safety/security plan is being reviewed.

Adjournment

With there being no further business, motion by Bruning, seconded by D'Angeli, to adjourn the meeting. Motion carried. Meeting adjourned.

Respectfully,

ANNA ROSE FEDISH, RMC
Municipal Clerk