

March 17, 2020

The regular bi-monthly meeting of the Lafayette Township Committee was held on Tuesday, March 17, 2020 at 7:30 P.M. in the Municipal Building, 33 Morris Farm Road, Lafayette, NJ

Members Present: Mayor Henderson, Committeemen Hughes, Bruning, O’Leary

Members Absent Corcoran (excused)

Also Present: Clerk Fedish, CFO Grisaffi, Road Foreman Macko

Mayor Henderson opened the meeting stating that it was being held in compliance with Public Law 1975, Chapter 231.

Minutes - Motion by O’Leary, seconded by Hughes, to place on file the minutes of March 3, 2020. Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

Treasurer’s Report

Cash Report for January 2020

Cash Balances as of December 31, 2019	\$3,737,997.12
Cash Receipts for December 2019	\$755,598.58
Total	\$4,493,595.70
Cash Disbursements for January 2020	\$598,211.68
Cash Balances as of January 31, 2020	\$3,895,384.02
Account Balances as of January 31, 2020	
Current – Checking	\$1,574,147.67
Capital – Checking	\$1,534,037.19
Escrow – Checking	\$90,668.14
COAH - Developers Fees	\$31,674.23
COAH - Rehab Reserves	\$29,885.96
Open Space Municipal Tax	\$197,671.94
Snow Trust	\$12,737.92
Environmental Contingencies	\$0.00
Trust Accounts for Developers Agreement	\$397,569.81
Special Rec. – Checking	\$6,205.08
Special Donations	\$7,546.98
Fire Prevention	\$8,552.46
Green Acres Trust	\$627.87
Dog Trust Account	\$4,058.77
Total Account Balance	\$3,895,384.02

Cash Report for February 2020

Cash Balances as of January 31, 2020	\$3,895,384.02
Cash Receipts for January 2020	\$1,489,232.69
Total	\$5,384,616.71
Cash Disbursements for February 2020	\$1,450,314.51
Cash Balances as of February 29, 2020	\$3,934,302.20
Account Balances as of February 29, 2020	
Current – Checking	\$1,738,440.37
Capital – Checking	\$1,408,267.23
Escrow – Checking	\$94,567.56
COAH - Developers Fees	\$31,675.44
COAH - Rehab Reserves	\$29,887.11
Open Space Municipal Tax	\$197,679.77
Snow Trust	\$12,737.92
Environmental Contingencies	\$0.00
Trust Accounts for Developers Agreement	\$392,740.42
Special Rec. – Checking	\$6,217.21
Special Donations	\$7,546.98
Fire Prevention	\$9,213.72
Green Acres Trust	\$628.42
Dog Trust Account	\$4,700.05
Total Account Balance	\$3,934,302.12

Motion by Bruning, seconded by Hughes, to accept the Treasurer's Reports as submitted. Motion carried by roll call vote: Hughes-yes, Bruning-yes, O'Leary-yes, Henderson-yes.

Open Space (OSAC) - O'Leary reviewed Open Space information.

Streets and Roads - Bruning reviewed the Road Foreman's report.

Motion by Bruning, seconded by Hughes, to introduce the following Ordinance and set the public hearing date of April 7, 2020:

AN ORDINANCE OF THE TOWNSHIP OF LAFAYETTE, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR THE INSTALLATION OF AN AIR CONDITIONING SYSTEM IN THE MUNICIPAL GARAGE AND ALL RELATED APPURTENANCES AND APPROPRIATING \$5,000.00 FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Lafayette, County of Sussex, New Jersey, as follows:

Section 1. The funding for the installation of an air conditioning system in the Municipal Garage and all related appurtenances is hereby authorized; and the cost is not to exceed \$5,000.00 which sum is hereby appropriated for such purposes.

Section 2. The total amount of \$5,000.00 is hereby appropriated from the Capital Improvement Fund.

Section 3. This Ordinance shall take effect upon publication of notice of final adoption as provided by law.

Motion carried by roll call vote: Hughes-yes, Bruning-yes, O'Leary-yes, Henderson-yes.

Bruning reported the bottom panels on three (3) garage doors need replacement. It was the consensus of the Township Committee to replace the panels for a cost not to exceed \$1,800.00.

US Postal Service - Hughes reported the comment period is open until April 6, 2020.

Elizabethtown Gas - Hughes reported Elizabethtown Gas is stepping up their efforts for natural gas in portions of the Township. A meeting is scheduled for Monday, March 23, 2020, with the owners of The Mill to discuss an easement.

Computers - Hughes thanked the CFO for her helping with Municipal Software (MSI) to update computers and services.

Advance Housing - Hughes reported an emergency planning meeting was held.

Emergency Management - Hughes reported the Coronavirus (COVID-19) is always changing and communications are open. Executive Order 104 has the latest regulations.

O'Leary reported Frankford Township may be closing their outdoor fields and questioned we do the same. Hughes said there has not been discussions about this with Emergency Management personnel. He noted organized use is not permitted. O'Leary feels they should remain open to families.

Generators - Hughes reported the cost is higher than expected. He will continue to work on this issue.

Fire Department - Chief Macko reported that after fighting a brush fire the wire harness on Truck #853 caught fire. The repair was made; and the truck is back in duty.

Correspondence

- a. Sparta Township Ordinances re: Two (2) Amending Chapter 18
- b. Franklin and Hamburg Boroughs re: Child Abuse Prevention Month
- c. Hamburg Borough Resolution re: Declaring Being a Second Amendment Borough
- d. Sandyston Township Resolution re: Vegetation Management Response Act
- e. NJ General Assembly Resolutions re: 2020 Census

Vouchers

Agra Environmental Services, Inc.	100.00
American Wear	167.85

Banisch Associates, Inc.	664.40
Bobcat of North Jersey-East	459.82
CenturyLink	650.61
Coded Systems, LLC	5,009.00
Elizabethtown Gas	367.58
High Point Regional High School	159,489.00
Home Depot Credit Services	63.47
JCP&L	997.81
Kuperus Farmside Gardens	219.00
Lafayette Auto Parts Supply, LLC	216.16
Lafayette Twp. Board of Education	312,500.00
Montague Tool & Supply Co.	196.60
Mr. John	106.50
North East Parts Group, LLC	391.11
Service Electric Cable TV of NJ, Inc.	21.95
Stacey & Brian Moore	203.00
Staples Business Advantage	475.93
Van Cleef Engineering Associates, LLC	1,125.00

Motion by O’Leary, seconded by Hughes, to pay the bills on the Bills List. Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

Old Business

Rezone a Portion of Route 15 to Village Commercial Ordinance - Mayor Henderson opened the public hearing for the following Ordinance:
 AN ORDINANCE TO AMEND LAFAYETTE TOWNSHIP CODE REZONING BLOCK 15, LOT 26 AND BLOCK 7, LOT 16 TO VILLAGE COMMERCIAL
 With there being no comments from the public, Mayor Henderson closed the public hearing.
 Motion by Hughes, seconded by Bruning, to adopt the Rezone a Portion of Route 15 to Village Commercial Ordinance. Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-no, Henderson-yes.

Soil Moving Application - Hughes reported soil transporters must be registered with the State and obtain a soil license. It was the consensus of the Township Committee to amend the existing soil moving application to include this information.

New Business

Hiring Practices Resolution - Motion by Bruning, seconded by Hughes, to adopt the following Resolution:

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Lafayette, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

Streetscape Spending Ordinance - Motion by O’Leary, seconded by Bruning, to introduce the following Ordinance and set the public hearing date of April 7, 2020:

AN ORDINANCE OF THE TOWNSHIP OF LAFAYETTE, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR THE ROUTE 15 STREETSCAPE SIDEWALK IMPROVEMENTS PROJECT AND ALL RELATED APPURTENANCES INCLUDING ENGINEERING AND APPROPRIATING \$20,000.00 FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Lafayette, County of Sussex, New Jersey, as follows:

Section 1. The funding for the Route 15 Streetscape Sidewalk Improvements project and all related appurtenances including engineering, is hereby authorized; and the cost is not to exceed \$20,000.00 which sum is hereby appropriated for such purposes.

Section 2. The total amount of \$20,000.00 is hereby appropriated from the Capital Improvement Fund.

Section 3. This Ordinance shall take effect upon publication of notice of final adoption as provided by law.

Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

Route 15 Streetscape Award Resolution - Motion by O’Leary, seconded by Bruning, to adopt the following Resolution:

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CIFELLI & SON GENERAL CONTRACTING, INC. FOR THE ROUTE 15 STREETSCAPE SIDEWALK IMPROVEMENTS PROJECT

WHEREAS, pursuant to authorization by the Mayor and Committee of the Township of Lafayette (“Township”), the Township received sealed bids for the Route 15 Streetscape Sidewalk Improvements project (“Project”) in accordance with bid specifications prepared by the Township engineer; and

WHEREAS, the bids were due, received and opened on March 3, 2020 at 10:00am.; and

WHEREAS, the Township received nine (9) bids for the Project; and

WHEREAS, Cifelli & Son General Contracting, Inc., having a business address at 81 Franklin Avenue, Nutley, NJ 07110 submitted the lowest bid for the Project in the amount of \$29,103.04; and

WHEREAS, the Township engineer has reviewed the proposal submitted by Cifelli & Son General Contracting, Inc. and checked the history and credentials of the contractor; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the Project; and

WHEREAS, the Township engineer recommends the award of the contract to Cifelli & Son General Contracting, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Lafayette, Sussex County, New Jersey as follows:

1. The contract for the performance of the Route 15 Streetscape Sidewalk Improvements project is hereby awarded to Cifelli & Son General Contracting, Inc., 81 Franklin Avenue, Nutley, NJ 07110 in the total amount of \$29,103.04 for the Project as specified in the bid specifications issued by the Township Engineer.

2. The Mayor and Township Committee are hereby authorized and directed to execute a contract with Cifelli & Son General Contracting, Inc. in accordance with its bid for performance of the Route 15 Streetscape Sidewalk Improvements project.

3. The Township’s Chief Financial Officer has certified the availability of funds for this contract.

4. This Resolution and contract shall be available for public inspection in the office of the Township Clerk.

Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

PTO Raffle/Bingo Licenses - Motion by Hughes, seconded by Bruning, to approve two (2) raffle licenses and one (1) bingo license for Lafayette Township PTO for April 24, 2020 and waive the local fee. Motion carried by roll call vote: Hughes-yes, Bruning-yes, O’Leary-yes, Henderson-yes.

Adjournment

With there being no further business, motion by Bruning, seconded by Corcoran, to adjourn the meeting. Motion carried. Meeting adjourned.

Respectfully,

ANNA ROSE FEDISH, RMC, Municipal Clerk